



OFFICIAL SHIPPING GUIDELINES & TARIFF 2023

City Centre Venues

For information please contact:

Interflow Logistics Ltd.

• Anderson Marisa	anderson.marisa@interflow.ie	+353 (0)87 2388185
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To book a shipment:

Please submit your order online at: <https://www.interflow.ie/freight-order-form/>

Applicable since January 2023

Interflow Logistics is pleased to offer freight forwarding and on-site cargo handling. Our services include advance cargo receiving, on-site forklifting and cargo handling, storage of empty crates, door-to-door transport options, customs clearance.

1. ARRIVAL DEADLINES

KEY DATES	Build up	
	Show dates	
	Dismantling	
ARRIVAL DEADLINES	port/airport/terminal	goods must be received by
Ocean Freight FCL	DUBLIN	8 working days before requested delivery date
Ocean Freight LCL	DUBLIN	10 working days before requested delivery date
Airfreight	DUBLIN (DUB)	3 working days before requested delivery date
Truck	INTERFLOW Warehouse	2 working days prior to requested delivery date

2. BREXIT – CUSTOMS & SIMPLIFIED PROCEDURES FOR TEMPORARY ADMISSION

All goods received from or shipped to GB will, since 01 January 2021, require Customs declarations at both ends of transportation. The preparation and presentation of customs declarations for trade show purposes is mandatory.

Temporary Admission provides for goods to be brought into EU (Ireland), temporarily, with total or partial relief from import duty. Typical examples of such practice are where articles/goods may be used for purposes such as exhibiting at a trade fair, samples, live events etc. Where there is a VAT liability this must be paid on deposit. **THE TA/TEMPORARY ADMISSION IS SUBJECT TO SPECIFIC CONDITIONS. PLEASE DO NOT SEND ANY SHIPMENTS WITHOUT CHECKING YOUR CUSTOMS ENTRY REQUIREMENTS IN ADVANCE.**

3. DOCUMENTS:

- ✓ 1 copy of Commercial Invoice & Packing List
- ✓ 1 copy of Original Bill of Lading / AWB
- ✓ 1 copy of Insurance Policy (if insured)
- ✓ 1 copy of container / consolidation manifest

4. DIRECT DELIVERIES TO CITY CENTRE VENUES:

Venue do not accept deliveries in advance. In order to avoid waiting time and problems accessing the site, Interflow will be operating an advance warehouse facility. All goods can be consolidated

at this point and transferred to the stand. As the official agent, we will have priority access during the build-up and break down periods to the halls. This will ensure timely delivery to your stand. We strongly recommend that you make use of the advance warehouse facility.

5. **CONSIGNING OF SHIPMENTS**

All shipments arriving at our advance depot must be sent with a pre-advice to the above contact details. Advance warehouse delivery address:

SHIPMENTS VIA WAREHOUSE.

Consignee:

Interflow Logistics Ltd.

Event name / Exhibitor name / Stand number.

Advantage Forwarding
Unit 6, CRV Buildings,
Dundalk, Co. Louth, A91NR23
Office ph: +353 42 9663291

Notify:

Interflow Logistics Ltd.

Phone +353 87 2388185 / E-mail: anderson.marisa@interflow.ie

Name of event:

Name of exhibitor: Stand number:

SHIPMENTS VIA AIRFREIGHT & SEAFREIGHT.

Consignee:

Interflow Logistics Ltd.

Event name / Exhibitor name / Stand number.

Advantage Forwarding
Unit 6, CRV Buildings,
Dundalk, Co. Louth, A91NR23
Office ph: +353 42 9663291

Notify:

Ace Express/ Mr. Alan Doolan

C/O Interflow Logistics Ltd.

Phone +353 01 8702881 / E-mail: air@ace-express.com

* When sent by airfreight send on direct AWB to avoid 3rd party costs *

** Please ensure that each item is clearly labelled with your company name, hall and stand number. As per attached label sample.

Please note: All exhibition goods, dispatched either by sea freight or airfreight, shall be consigned "Freight Prepaid". A 5% outlay commission will be imposed on all "Freight Collect" consignments.

6. CUSTOMS CLEARANCE

Please pay attention to the following points to accurately complete your invoice as per Customs requirements:

- ◆ Customs codes – Please make sure that your invoice have HTC codes to identify the exact merchandise you are sending
- ◆ Descriptions – Please use clear and detailed product descriptions to allow us to make a proper Customs entry
- ◆ Serial numbers – Please indicate the serial numbers and model of your goods, if serial numbers are not available, please include a picture of the items
- ◆ Quantity – Please list the quantity of each item
- ◆ Weight – Please list the weight and the content of each package
- ◆ Values – Use values that represent fair market value to avoid a possible value adjustment by the Customs. Each invoice will have to show the following sentence “The value shown is true, real and is according to the market value”.
- ◆ Origin of the goods – Please indicate the proper Country of origin of the goods you are sending
- ◆ CIF terms – Please indicate in your invoice that the goods are CIF or C&F, otherwise Customs, in order to determine the value of your goods, may add the transport charges to the declared value
- ◆ Goods to be returned after the fair – Please add the following declaration: “Invoiced goods are for display purposes only during the exhibition and will be re-exported at the end of the show”
- ◆ Literature and give-aways – Such items must be listed on a separate invoice with individual values indicated and must be separately packed. Generally, such items are subject to import duties

INTERFLOW cannot make Customs entry on shipments where invoices indicate general descriptions such as “Exhibition goods” or “Stand-fitting materials” or “give-aways”. Nor can INTERFLOW make entry on invoices that indicate lump sum value only. In these instances, entry will be delayed until detailed invoices are received from the shipper.

Please send your pre-alert message with a copy of all documents, before despatching the goods, to anderson.marisa@interflow.ie or niall@interflow.ie

7. INSURANCE

Handling is undertaken entirely at the owner’s risk. While INTERFLOW will do their utmost to ensure the safety of your goods we highly recommend that all exhibitors issue an “All Risk” insurance policy.

It is the responsibility of the exhibitor to ensure that they have adequate insurance for their goods whilst in transit to and from the exhibition, whilst there and / or in storage and also in transit to other destinations. Interflow Logistics Ltd can insure your goods for you but this is on a request basis.

8. GENERAL CONDITIONS

- ✓ Rates will be calculated on 1 CBM=167kg volume/weight ratio for air freight and 1 CBM=333kg for road freight.
- ✓ Rates are applicable to single unit not exceeding one of the following dimensions cm 350x200x200(h) and 2.000 kg of gross weight.
- ✓ All rates are subject to 23% VAT, where applicable.
- ✓ Interflow will provide storage of shipments 10 days before and 10 days after the show. Long-term warehousing can be provided only upon specific agreement.
- ✓ The empty storage service is only intended for empty packing materials. Interflow will not be responsible for the damage or loss of any material and/or goods left inside.
- ✓ Above rates are for shipments handled in accordance with our shipping instruction and deadlines.
- ✓ Interflow are not responsible for goods left unattended at the stand at the closing of the event.
- ✓ All services must be paid before the end of the exhibition by credit card, cheque or cash unless otherwise agreed. The invoice for the services will be delivered to the booth.
- ✓ Above rates do not apply to shipments of live animals, dangerous goods, perishable, valuables or any other kind of special cargo.
- ✓ Third party charges, demurrage, detention or storage charges, incurred for reasons beyond our control will be billed as per outlay + 10%.
- ✓ Issuing of various certificates (CITES, Phytosanitary, Sanitary, Fumigation) will be billed as per outlay + 10% (minimum charge EUR 25,00).

OFFICIAL CITY CENTRE VENUE HANDLING TARIFF 2023

1 – DIRECT DELIVERY FROM TRUCK TO BOOTH EACH WAY :

1.1 - Full Truck load	On request
1.2 - Half Truck Load	On request
1.3 - Minimum charge	On request
1 cbm=250kg for road freight. 1LDM = 4 cbm	

2 - ADVANCE WAREHOUSE UP TO BOOTH EACH WAY:

2.1 - Offloading, intermediate storage and delivery to booth (Min 3 cbm). 1 cbm=250kg for road freight	per CBM	75,00 €
2.2 – Collection from Stand, reload, intermediate storage (Min 3 cbm). 1 cbm=250kg for road freight	per CBM	75,00 €
2.3 - SMALL COURIER SHIPMENTS Small shipments up to 40 Kgs per shipment. Shipments over 40 kgs/0.12m3 will be billed as per point 2.		120,00 €

3 - EMPTY CASE STORAGE

Collection, storage and re-delivery of crates.

3.1 - Regular empty case Storage	per cbm	75,00 €
3.2 - Express empty case storage	per cbm	90,00 €
3.3 – Full goods case storage	per cbm	90,00 €

* Minimum 2 cbm

4 - AIR FREIGHT HANDLING

4.1 - From free arrival DUB AIRPORT up to advanced warehouse per KG/CHW. Including Terminal Handling Charges (Min charge €180)		0.90/KG €
4.2 - Airport Facility Service Fee		45,00 €
4.3 - Terminal Surcharges		30,00 €
* Any transfer charges or storage to pay at the airfreight company on arrival at Airport. Delivery from the warehouse to stand per cbm (min 3 cbm) same as point 2.	Cost.	

5 – RENTAL OF LABOURS (FOR WORKS ON STAND ONLY)

Hand lift (min. 4 hours) per hour:	50,00 €
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6 – CUSTOMS FORMALITIES

6.1 - Customs clearance

Import or export per entry (Including 3 customs codes) 160,00 €

6.1.1 – Additional Customs Code

Price per code 9,50 €

6.2 - Customs bond fee.

3.0 % of CIF value. min charge per entry (non-refundable) 80,00 €

6.3 – Importer of record

Use of Interflow importer of record tax ID (EORI) 120,00 €

6.4 – Examination (Carnet or temp Import)

Customs attendance for carnet stamping each way. 80,00 €

6.5 – Cancellation of import bond

For goods under TIB and not re-exported (either total or partial) 120,00 €

6.6 – PBN declaration

Includes issuing safety & security declaration (ENS). 80,00 €

6.7 – Import duties & taxes

Duties and taxes, to be debited according to official outlay, + 5% advanced payment (min 80€)

7 - ADDITIONAL:

Service fee per shipment per way inbound/outbound: 60,00 €

8 - SURCHARGES TO BE APPLIED ON SECTION NRS. 1), 2), 5) :

8.1 - Weekdays overtime (17:00 – 08:00h): 50%

8.2 - Saturdays: 50%

8.3 - Sundays/Public Holidays: 100%

Public holidays in Ireland 2023: 02 January, 06 February, 17 March, 10 April, 01 May, 05 June, 07 August, 30 October, 25 December, 26 December.

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- ✓ Third party charges, demurrage, detention or storage charges, incurred for reasons beyond our control will be billed as per outlay + 10%.
- ✓ Issuing of various certificates (CITES, Phytosanitary, Sanitary, Fumigation) will be billed as per outlay + 10% (minimum charge EUR 25.00).

Further services not included in the present Handling and Logistic Tariff will have to be agreed in advance.